

## FLOAT PERSONAL CARE WORKER (FPCW)

FPCW provides in-home assistance for elderly & people with physical disabilities throughout Dane County.

Must be available to work AT LEAST every Monday and Friday, and every other Saturday and Sunday. Additional work days may be available.

### POSITION REQUIREMENTS AND JOB DUTIES

**Required:**

- Certified Nursing Assistant (C.N.A.)
- At least 6 months of favorable, continuous employment with the same employer in the last 2 years.
- Must be at least 18 years of age.
- Undergo a criminal background check.
- Ability to lift 50 pounds without restrictions.
- Ability to complete necessary documentation thoroughly and correctly.
- Ability to follow all tasks on the Care Plan
- Ability to communicate effectively with supervisors and consumers in English.
- Have a valid Driver's License without restrictions for time of day or hours driven
- Ability to travel throughout Dane County.

**In addition to the above, successful applicants are dependable, courteous, and respectful.**

The FPCW will be expected to perform the job duties listed below with more than one consumer based on the schedule provided. This schedule may change daily so the FPCW must be available to communicate with the scheduler for work schedule updates.

**Job duties may include some or all of the following:**

- ⇒ **Bathing**- Bed bath or assistance with showering, bathtub assistance or hair washing
- ⇒ **Dressing**- Total or partial assistance with dressing
- ⇒ **Oral Hygiene**- Cleaning teeth or oral hygiene set-up
- ⇒ **Transfers**- Assisting person from bed to wheelchair and /or reverse in/out of shower or bathtub, use of mechanical lift or transfer board may be necessary. **Positioning may also necessitate lifting.**
- ⇒ **Toileting**- Assistance getting on/off bedpan, commode or toilet; diapering
- ⇒ **Bladder Care**- Application of external catheters, intermittent catheterization, cleaning of urinary drainage equipment
- ⇒ **Bowel Care**- Assistance with toileting, may include physical removal of stool and/or cleanup
- ⇒ **Exercises**- Assistance with exercise equipment and/or range of motion exercises
- ⇒ **Meal Prep**- Grocery shopping; assistance with cooking, meal set up, dishes and kitchen clean up
- ⇒ **Laundry**- Assistance with laundry as needed
- ⇒ **Housekeeping**- Light housecleaning – **may require lifting**
- ⇒ **MD visits**- Accompany to hospital, clinic, therapy visits
- ⇒ **Observation**- Observe skin for changes, redness; pressure sores; swelling
- ⇒ **Time Sheets**- Accurately complete and return time sheets according to payroll schedules.
- ⇒ **Other tasks** - as listed in the member's individual Care Plan

**By Signing below I agree that I have read, understand and agree to the position requirements and the job duties listed.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Community Living Alliance is an EEO/Affirmative Action employer.

*Bringing Health, Independence & Dignity Home*

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