

Board of Directors  
COMMUNITY LIVING ALLIANCE  
Executive Summary

**Date:** January 25, 2021

**Location:** Zoom Video Conferencing

**Presiding:** John Gardner

Board Members Present	Gardner, Schmidt, Deist, Larson, Jones
Guests	Todd Costello, Executive Director; Anne Speigle, Executive Assistant
Absent	Sontag, Foxgrover, Ekloff
Recorded by:	Speigle

President, John Gardner, called the meeting to order at 4:35pm.

**Announcements:** SSM Health and St. Mary's were able to offer CLA employees the COVID 19 vaccine.

**Minutes:** The Board reviewed and approved the Minutes and Executive Summary from the November 23, 2020 meeting.

**Executive Directors Report:** Mr. Costello summarized his report as follows:

**Finance:** All ratios are favorable at this time. Finance Department is meeting with others departments to complete the 2021 budget. Director of Finance will present end of year information and 2021 budget at the February 22 meeting.

**EVV (Electronic Visit Verification):** CLA is currently still involved in the Dane County EVV soft launch phase. Mr. Costello added that the internal EVV Implementation Team is making progress. Currently no set date for the hard launch.

**Programs:**

**HR:** Recruitment was a key area of focus in 2020. There was an increase in hiring of unmatched PCWs in 2020 while CLA saw a decline in the hiring of matched PCWs in 2020. Overall there was an increase in hiring over 2019.

**COVID-19:** CLA is not mandating the vaccine but hopeful that all staff will take advantage. We have continued to obtain PPE to keep workers safe.

**TIC:** CLA's Trauma Informed Care Team will be meeting with consultants from [Think Again](#) to set long term goals and establish the questions and outreach strategies for focus groups

**COVID-19 Update Meeting:** The Board will continue calls at 4:30 p.m. on alternating Mondays to provide updates and address any questions concerning COVID-19. Due to Madison

Public Library being closed during COVID-19, the February 22 meeting will be held via video conferencing. (Please note time above)

The meeting adjourned at 5:48pm