

Community Living Alliance

Contact Information for Clients and PCWs

Main Telephone Number: (608) 242-8335 • Email: info@clanet.org • Fax Number: (608) 240-7060

Human Resources

General HR Questions & Assistance: contacthr@clanet.org

Ericka Goerlitz, Recruitment Manager Ext. 1205

Recruitment & Hiring

Heather Russell, Recruiter..... Ext. 1206

Jacelyn Campbell, HR Generalist Ext. 1201

Email: campbellj@clanet.org

Address/Name Changes, Benefits,

Employment Verifications, Reference Checks

Dona Potters, Education Coordinator Ext. 1203

Employee Training,

Internship & Volunteer Placement & Support

Stacy Lockett, Employee Relations Coordinator Ext. 1243

Email: loketts@clanet.org

Arrest & Conviction Reporting, Complaints/Concerns,

Employment Verifications, Family Medical Leave,

PCW Support, PCW Resignations, Reference Checks,

Unemployment, Worker's Compensation,

Workplace Injuries or Exposures

Kathy Schraith, Director of Human Resources Ext. 1200

Home Care Scheduling & On-Call

Scheduling & On-Call Related Questions: scheduling@clanet.org / (608) 240-8484

Trina Jensen, Scheduling Supervisor & On-Call Coordinator ... Ext. 3233

Renata Miggins, Scheduling & On-Call Admin Assistant Ext. 3232

On-Call Phone: (608) 301-5513

6:00 a.m. - 10:00 p.m., Monday - Friday

7:00 a.m. - 10:00 p.m., Saturday, Sunday & Holidays

- Call if unable to report for scheduled shift

- Call to report on-the-job injuries after hours

Payroll & Billing

Kelli Krcma, Payroll Manager Ext. 1112

Timesheets & Corrections, Wage Verifications,

Check Deductions, W-2s, W-4s

Stephanie Bartels, Payroll Billings Specialist ... Ext. 1123

Timesheets & Corrections

Jo Tresley, Director of Finance & Facility Ext. 1122

Personal Care

Medical Assistance RN Supervisors

Ian Hutchinson, RN Ext. 3212

Nicholas Riley, RN Ext. 3225

Managed Care Team

Angie Jones Ext. 3206

Nicole Davis, RN Ext. 3203

Programs Manager

Corinna Engel, RN Ext. 3215

RN Supervisors/Personal Care Coordinators

- Train & Supervise Personal Care Workers (PCWs)

- Supervise Client Personal Care & Supportive Home Care

- Coordinate & Implement Client Care Plans

- Answer Questions Regarding Specific Client Cares

Personal Care Administrative Assistants

Brenda Barry, Lead Admin Asst Ext. 3214

Stephanie Pendleton, MC Admin Asst Ext. 3208

Director of Program Operations

Patti Becker Ext. 3118