

Board of Directors  
COMMUNITY LIVING ALLIANCE  
Executive Summary

**Date:** Monday, September 27, 2021  
**Location:** Virtual Meeting via Zoom  
**Presiding:** John Gardner

Board Members Present	Gardner, Deist, Larson, Schmidt, Ekloff,
Guests	Todd Costello, Executive Director; Anne Speigle, Executive Assistant,
Absent	Foxgrover, DiPiazza, Jones
Recorded by:	Speigle

President, John Gardner, called the meeting to order at 4:32 pm.

**Announcements:** We have a new date for our Fundraiser, April 14<sup>th</sup>, 2022. It will still be held at The Brink and Unity the Band will be able to perform. CLA is working on Caregiver of the Year. The committee is meeting to choose the winners and plan for the celebration. Due to COVID it will probably be a parade to keep everyone in the community, our clients, and staff safe. Pfizer boosters have become available and CLA staff and clients are able to receive the vaccine.

**Minutes:** The Board reviewed and approved the Minutes from the June 28<sup>th</sup> meeting.

**Finance:** Positive Revenue over Expense Ratio for March. Introduction to Cathy Putnam, Director of Finance and Kathy Gross, Finance Manager.

**Executive Directors Report:** Mr. Costello summarized his report as follows:

**EVV (Electronic Visit Verification):** CLA received its production credentials from Sandata on 9/9/2021. Recent meetings with MITC have resulted in promises of additional implementation/support to keep the project moving and to meet hard-launch 1/1/2022 target.

**Programs:**

**COVID-19:** Mask mandates went into effect as of August 19<sup>th</sup>. CLA had started to require masks indoors 2 weeks prior to attempt to keep clients, staff, and community safe. CLA will continue to follow CDC, and Public Health guidelines.

**Staffing and Capacity:** The workforce crisis has continued to be the biggest optical to growth in the organization. CLAs recruiters continue to look for ways to reach potential applicants and explore different ways to encourage them to choose CLA.

**IS:** CLA invested much in our infrastructure. We have a much more robust system for remoting currently. CLA believes this investment will prove more and greater efficiencies in the future.

**2021 Fundraiser:** The fundraiser has been postponed until April 2022 due to COVID

concerns.

**Board Member Applicant:** Katie Breitzman applied to join the CLA Board of Directors. She was accepted as a new member and will begin serving January 2022.

**November Family Care Fundraiser:** Remote presentation, books will arrive prior to the event. November 10<sup>th</sup>, 2021. Event development is beginning now.

Meeting adjourned: 5:13 pm