Board of Directors COMMUNITY LIVING ALLIANCE

Board Meeting

A meeting of Community Living Alliance, Inc. Board of Directors was held on October 24, 2022, at CLA.

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| Board Members Present | Gardner (Via TEAMS) Deist, Jones, Schmidt, Breitzman, Larson, Ekloff, |
| Guests | Todd Costello, Executive Director CLA  Anne Speigle, Executive Assistant CLA |
| Absent | Mastick, Brereton |
| Recorded by: | Speigle |

Todd Costello called to order the meeting at 4:43

**Announcements**: We were able to obtain a tenant for vacant space in the building. Currently getting the suite ready for them to move in the end of November. They are a software company so not a lot of traffic. Minutes:

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| Motion: |  | To approve 9/26/22 Board Meeting Minutes | To approve 9/26/22 Executive Summary |
| Made by: |  | Schmidt | Jones |
| Second: |  | Gardner | Larson |
| Status: |  | Approved | Approved |

**Financials:** Ratios are still in good standing.

**COVID-19:** CLA is following recommendations from DHS and the CDC. We have received another supply of PPE, so we are well stocked.

**Director of Administration:** Director of Administration has been deployed for 9 months. The Executive Director will continue to act as interim Director until his return.

**Benefit Renewal:** Health benefit negotiated means that there will be no change in doctors at this time. Overall, there will be a 10.8% increase, which is great considering we started at a 16% increase.

**EVV (Electronic Visit Verification):** CLA has set some aggressive goals for using our MITC platform. We purchased it for our EVV requirements but want to be sure to take full advantage of the efficiencies it can provide. Beginning in January CLA will no longer have paper timesheets.

**Cyber Insurance:** CLAs (Community Living Alliance) cyber insurance is one area that is being increased by 50%. The insurance company has required CLA to use multi factor authentication as well as phishing testing throughout the year. CLA Leadership will attend demonstrations to choose a platform for use before the end of the year and ongoing.

**IS:** CLAs IS Director will be leaving in December. This position will eventually be absorbed by the Director of Administration position. Until his return, the Executive Director will oversee the IS department along with a consultancy firm.

**Next Meeting:** There will be a Board Retreat held at CLA on November 14th from 12-3:30. An abbreviated Board Meeting will be held that day from 3:30-4:00 in lieu of the regularly scheduled meeting.

# Adjourn:

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| Motion: | To adjourn the meeting at 5:15 |
| Made by: | Deist |
| Second: | Breitzman |
| Status: | Approved |