Board of Directors COMMUNITY LIVING ALLIANCE

Executive Summary

A meeting of Community Living Alliance, Inc. Board of Directors was on October 23, 2023, at CLA.

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| Board Members Present | Greg, Sharon, Jenn, John, Mike, Katie |
| Guests | Todd Costello, Executive Director CLA  Anne Speigle, Executive Assistant CLA |
| Absent | Kristi Brereton, Mike M, Terri D. |
| Recorded by: | Speigle |

Todd Costello called to order the meeting at 4:33

**Announcements:** Board Retreat scheduled for November 29 at CLA. Shortened board meeting to take place immediately after 3”30-4:00.

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| Motion: |  | To approve September 25, 2023, Board Meeting Minutes and Executive Summary |
| Made by: |  | Larson |
| Second: |  | Gardner |
| Status: |  | Approved |
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**Financials:** September financials showed an expected loss for the month due to salary improvements, market increases, the return of the Director of Administration, holiday pay differential and 3 pay periods in the month.

**EVV (Electronic Visit Verification):** CLA is at 97% success rate of accepted claims. CLA is supporting SL Agencies to submit clean data to us. DHS is pleased with progress at CLA.

**2024 Insurance Renewal:** Leadership will meet with M3 to discuss coverage and renewal costs.

**Marketing: The** Leadership team retreat will focus on the 2024 Marketing plan to recruit, retain and add new clients.

**CLA Care Solutions:** Currently working cross departmentally to develop plans for better connection with clients and PCWs.

**HR:** The initiative to update job descriptions, make some changes, identify training needs and look for efficiencies will be completed by the end of December.

**IS:** IS is completing an analysis of our licenses and equipment. We are hoping to end our contract with SNC by the end of Q1 2024.

**Next Meeting:** The next board meeting will be on November 29th at CLA in room 315. We will have our Board Retreat from 12:00-3:30 and an abbreviated Board Meeting from 3:30-4:00. Director of Finance, Cathy Putnam will be at the meeting to present on financials.