Board of Directors COMMUNITY LIVING ALLIANCE

Executive Summary

A meeting of Community Living Alliance, Inc. Board of Directors was on November 29, 2023, at CLA.

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| Board Members Present | Greg, Sharon, Jenn, John, Mike, Katie |
| Guests | Todd Costello, Executive Director CLA  Anne Speigle, Executive Assistant CLA  Cathy Putnam, Director of Finance and Facilities |
| Absent | Mike M, Terri D. |
| Recorded by: | Speigle |

Todd Costello called to order the meeting at 3:30

**Announcements:** Board Member Kristi Brereton has resigned due to personal reasons, effective Dec. 31, 2023.

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| Motion: |  | To approve October 23, 2023, Board Meeting Minutes and Executive Summary |
| Made by: |  | Gardner |
| Second: |  | Brietzman |
| Status: |  | Approved |
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**Financials:** Director of Finance and Facilities presented the financials and discussed the use of the Caring for the Caregiver Funds.

**EVV (Electronic Visit Verification)**: CLA is still leading in our EVV results.

**LT Retreat:** Leadership team spent 2 days working on strategic priorities for 2024. Some of these results will be shared at the Board Retreat.

**Marketing:** 2024 recommendations from the Leadership Team Retreat resulted in members of the Leadership Team restructuring the marketing committee with the goal to combine efforts and focus primarily on staff recruitment and retention for Q1 and Q2 2024.

**HR:** Workforce issue is driving everything. The new initiative to update job descriptions, make some changes, identify training needs and look for efficiencies will be completed by the end of December.

**IS:** Restructuring to bring more IT services internal and reduce external dependencies.

Next Meeting: January 22, 2024, at CLA from 4:30-6:00