Board of Directors COMMUNITY LIVING ALLIANCE

Board Meeting Minutes

A meeting of Community Living Alliance, Inc. Board of Directors was held on April 28, 2025. This was a virtual meeting.

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| Board Members Present | Mike J., Mike M., Kevin, John, Jenn, Terri, Katie |
| Guests | Todd Costello, Executive Director CLA  Anne Speigle, Executive Assistant CLA  Sara Kekula, M3 Director of Senior Living & Social Services Practice Partner |
| Absent | none |
| Recorded by: | Speigle |

Meeting began at 4:30

Sara Kekula began the meeting with a presentation regarding risk in the current world. Anne will send the presentation to board members after the meeting.

**Announcements:**

Todd Costello announced that Greg Schmidt has resigned from the CLA Board of Directors effective April 22.2025. In addition to being a member of the Board of Directors, Greg was also on the approval committee for the Caring for the Caregiver fund. When a nomination is submitted, committee members receive an email and are asked to approve or deny the request. They may also ask follow-up questions. Once a decision is made, they will receive a response that the nomination has been approved by the committee or denied. People must be available to check emails and respond within 24 hours in most cases. Mike Jones agreed to be a member of the committee going forward.

Anne Speigle spoke on the status of the fundraiser. We have received $21,500 in sponsorship for the upcoming event. 265 silent auction and cork pull donation requests have been sent out, many cool things being donated! Menu and linens, bartenders, etc. have been finalized.

Advocacy is in full swing. CLA is watching the Medicaid order unfold.

The RSM financial audit for 2024 was pushed back a week. We will have our audit committee meet with auditors at the May 19th meeting at 4:00 and then they will present their findings to the board at the board meeting.

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| Motion: |  | Motion to approve the 2.28.25 board meeting minutes and executive summary |
| Made by: |  | Meulemans |
| Second: |  | Deist |
| Status: |  | Approved |

**Finance:** We continue to have cash reserves, and all ratios are in good standing.

**Leadership Team Priorities:** New MITC reporting will improve tracking for Care Coordinators and RNs. Restructuring in the organization has brought the “number” part of benefits back to the Finance Department.

**Care Solutions:** Currently unable to enroll clients until we have more staff. To increase retention amongst caregivers, we are now offering longer observation times before being on their own.

**Recruitment:** Recruitment has been working to “think outside the box” to get more applicants.

**IS:** Working on getting the annual compliance training courses ready for caregivers. This will be completed virtually unless they need assistance, then they would be able to come in and get help to complete it.

Also working on the Scheduling Module to simplify filling vacant hours with trained workers.

Meeting adjourned at 6:00

**Next Meeting:** The next meeting will be on May 19th at CLA (1414 MacArthur Rd, Madison WI 53714)

Audit meeting with Committee from 4:00-4:30

Board Meeting from 4:30-6:00.

Please let Anne Speigle by Friday, May 16th if you need to attend virtually. [speiglea@clanet.org](mailto:speiglea@clanet.org)